



BOARD OF TRUSTEES MEETING
Freeland Building Community Room
January 31, 2023
7 p.m.

Call to Order: Chair Gatling called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>
Ronald Gatling (Chair)	Present
Jeri Pierce (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Mary Harrell	Present
Albert Vann	Absent
Andre Lassiter	Present
Jean Matthews	Present
Betty Pugh	Absent
Otis Smallwood	Present

Staff Present: Dr. Murray Williams (President), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Dr. LaToya Wiley (Vice President, Administrative & Fiscal Services), Dr. Tanya Oliver (Associate Vice President of Student Services), Ms. Stephanie Benson (R-CCC Executive Vice President), (Tarsha Bush-Dudley (Board Liaison)

Others Present: Brittany Tann, Charles Tyner, Pamela Chamblee, Mr. Faulkner

Invocation: Given by Trustee Harrell.

Conflict of Interest Statement: Read by Chair Gatling. None were noted.

Mission Statement Review: Vice Chair Pierce reviewed the R-CCC Mission Statement with the Trustees.

Introduction of New Employees: Mrs. Benson introduced Ms. Paula Greatheart as the new Administrative Engagement Specialist for the Rich Square site.



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Oath of Office: The Oath of Office Ceremony was administered by Magistrate Deborah Morrison for the following:

- Dr. Renee Tyler- Appointed by the Hertford County Board of Education
- Ms. Geneva Riddick-Faulkner- Appointed by the Governor
- Ms. Jean Matthews-Reappointed by the Hertford County Board of Education

Approval of the Agenda:

- On a motion by Trustee Lassiter and seconded by Trustee Ruffin-Barnes the Board approved the January 31, 2023, agenda.

Approval of Board Meeting Minutes:

- On a motion by Trustee Matthews and seconded by Trustee Harrell, the Board approved the November 22, 2022, Board minutes.

Committee Reports:

Finance Committee:

- Dr. Wiley gave an overview of the Financial Reports for November and December 2022.
- On a motion by Trustee Lassiter and seconded by Trustee Pierce the Board approved the Financial Reports for the months of November and December 2022.

Board Chair's Report

- Chair Gatling recognized Trustee Ruffin-Barnes for having a birthday in January and presented her with a cake.
- Chair Gatling stated the next Trustee to be highlighted on the R-CCC Trustee Spotlight is Trustee Mary Harrell.
- Chair Gatling welcomed the new Trustees and allowed them an opportunity to speak.
- Chair Gatling discussed the tentative retreat dates. He asked the Trustees to contact Mrs. Dudley to confirm which date best fits their schedule.
- Mr. Gatling stated there will be an Executive Committee Meeting held on Thursday, February 23, 2023, at 1 p.m. in the Jernigan Building Boardroom.



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President's Report:

- Dr. Williams highlighted the following events that were included in her Board Report for January 2023:
 1. Chief Joe White Education Center Ribbon Cutting Ceremony-(2/7/2023) at 11 a.m.
 2. R-CCC Black History Program, Jernigan Building Auditorium, (2/23/2023) at 11:30 a.m.
- Dr. Williams stated the Human Resources Director has submitted a letter of resignation. Her last day with the College will be February 15, 2023.
- Dr. Williams also stated Ms. Tenia Stevenson's effective date of termination was 11/30/2022.

Closed Session:

- On a motion by Trustee Harrell and seconded by Trustee Lassiter the Trustees went into closed session at 7:34 p.m.

Open Session:

- On a motion by Trustee Pierce and seconded by Trustee Harrell the Trustees approved Campbell Shatley Attorneys at Law as the new legal counsel for the College.

Adjournment:

- On a motion by Trustee Lassiter and seconded by Trustee Pierce the meeting adjourned at 7:39 p.m.

A handwritten signature in black ink, appearing to read "Ronald J. Hutton", written over a horizontal line.

Board Chair

A handwritten signature in black ink, appearing to read "Arlene", written over a horizontal line.

Prepared by Board Clerk