



BOARD OF TRUSTEES MEETING
Jernigan Building Boardroom
January 23, 2024
7 p.m.

Call to Order: Vice-Chair Pierce called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>
Ronald Gatling (Chair)	Absent
Jeri Pierce (Vice-Chair)	Present
Mary Harrell	Present
Albert Vann	Present
Jean Matthews	Absent
Betty Pugh	Present
Otis Smallwood	Present
Renee Tyler	Present
Geneva Riddick-Faulkner	Absent
Catherine Wilson	Present
Raymond Faircloth, Jr.	Present

Staff Present: Dr. Murray Williams (President), Dr. Tanya Oliver (Associate Vice President of Student Services), Ms. Stephanie Benson (Executive Vice President for Workforce and Institutional Effectiveness), Mr. Clarence Hall (Director of IT/Chief Information Officer) Tarsha Bush-Dudley (Board Liaison)

Others Present: Mr. Kevin Douglas, Ms. Brittany Lamb

Invocation: Given by Trustee Vann.

Conflict of Interest Statement: Read by Vice-Chair Pierce. None were noted.

Mission Statement Review: Vice-Chair Pierce reviewed the R-CCC Mission Statement with the Trustees.

Introduction of New Employees: The following people were introduced as new employees of R-CCC:

1. Mr. Kelvin Douglas, Marketing Coordinator
2. Ms. Brittney Lamb, Executive Assistant to the President



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Approval of the Agenda: On a motion by Trustee Harrell and seconded by Trustee Pugh the January 23, 2024, agenda was approved by the Board.

Approval of Board Meeting Minutes:

- On a motion by Trustee Vann and seconded by Trustee Harrell, the Board approved the November 28, 2023, Board minutes.
- On a motion by Trustee Pugh and seconded by Trustee Tyler the Board approved the January 4, 2024, Special Called Board Meeting minutes.

Committee Reports:

Finance Committee:

- Dr. Williams gave an overview of the Financial Report for the month of December 2023.
- On a motion by Trustee Wilson and seconded by Trustee Harrell, the Board approved the Financial Report for December 2023.

Policy & Quality Assurance Committee:

- Dr. Williams discussed Section I of the Board Policy Manual with the Trustees. She stated Section I will be approved at the next regularly scheduled meeting.

Board Chair's Report

- Vice-Chair Pierce reminded the Trustees of their commitment to pledge a minimum of \$1,000 to the R-CCC Foundation by January 31, 2024.
- Chair Pierce stated that Chair Gatling has scheduled a Board Retreat for February 16-17, 2024, at the Hyatt House North Hills in Raleigh, NC. All Trustees are asked to contact Mrs. Dudley by the end of the week to confirm their availability for the retreat. Chair Pierce asked the Trustees to also keep February 23-24, 2024, as an option for the retreat if there is not a quorum for February 16-17, 2024.



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President's Report:

Dr. Williams discussed the following topics with the Trustees:

Enrollment

R-CCC's current enrollment is at 747 FTE. Dr. Williams stated she is confident that the College will reach 750 FTE. She stated they are working diligently to reach a goal of 800 FTE. Currently, the College's FTE represents a 3-year enrollment increase of 47%. R-CCC's enrollment is up 14% from last year.

SCIF Funds – State Construction Infrastructure Funds

R-CCC has a total of \$21.7M in SCIF funds. The plan is to spend the funds as follows:

- \$19.4M – Mitchell-Hall Health Sciences Building
- \$1.5M – IT Infrastructure
- \$800,000 – Davis Student Success Center renovations

Performance Measures

For the third year in a row, R-CCC is above the baseline on all of our performance measures, which means that there are no "black indicators" on our performance score card. R-CCC is leading the state on the performance measure related to curriculum completions.

Hampton Roads Workforce Grant

The R-CCC Foundation has received \$282,415 from the Hampton Roads Workforce Council. These funds will be used to support the welding program by hiring personnel, purchasing equipment, renovations, and tuition for students. Students who graduate from the program will have a direct pipeline for employment with the Newport News Shipyard.



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Bertie Correctional Institute

The Continuing Education Program received permission from the North Carolina Community College Systems Office to begin holding classes at the Bertie Correctional Facility. This opportunity will help the Continuing Education Program to increase its enrollment by serving those who are incarcerated.

2023 Financial Statements Audit


State auditors will be on campus in mid-February to begin the College's audit. They are expected to be on campus for two weeks. The College should receive the audit report in April or May.

Closed Session:

- There was no closed session for this meeting.

Adjournment:

- On a motion by Trustee Harrell and seconded by Trustee Pugh the meeting adjourned at 7:33 p.m.


Board Vice-Chairman


Board Liaison