

**Roanoke-Chowan Community College  
Board of Trustees Meeting  
Jernigan Building Boardroom  
January 28, 2025  
7 p.m.**

**Regular Session Minutes**

**Call to Order:** Chair Gatling called the meeting to order at 7:00 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b><u>Trustee Name</u></b>	<b><u>Absent/Present</u></b>
Ronald Gatling (Chair)	Present
Jeri Pierce (Vice-Chair)	Present
Mary Harrell	Present
Albert Vann	Present
Jean Matthews	Present
Betty Pugh	Present
Otis Smallwood	Absent
Renee Tyler	Present
Geneva Riddick-Faulkner	Absent
Catherine Wilson	Present
Raymond Faircloth, Jr.	Absent
Sheila Eley	Present

**Staff Present:** Dr. Murray Williams (President), Mrs. Miriam Moore (CFO/VP of Administrative Services), Dr. Tanya Oliver (Executive Vice President of Academic and Student Affairs), Mr. Steven Matthews (Vice President of Workforce & Institutional Advancement), Tarsha Bush-Dudley (Board Liaison)

**Others Present:** None

**Invocation:** Given by Trustee Gatling.

**Conflict of Interest Statement:** Read by Chairman Gatling. None were noted.

**Mission Statement Review:** Vice-Chair Pierce reviewed the R-CCC Mission Statement with the Trustees.

**Approval of the Agenda:**

- On a motion by Trustee Tyker and seconded by Trustee Matthews the January 28, 2025, agenda was approved.

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**Approval of Board Meeting Minutes:**

- On a motion by Trustee Harrell and seconded by Trustee Pugh, the Board approved the regular session minutes dated October 29, 2024.

**Introduction of New Employees:**

- Dr. Oliver, Mrs. Moore, and Mr. Matthews introduced the new employees of R-CCC:
  1. Lisa Bynum- Trio Counselor
  2. Alyssa Byrum- Payroll/Benefits Specialist
  3. Montez Bishop – Dean of Workforce
  4. Timothy Stallings-Director of Advising
  5. Standford Harrell- Human Resources Assistant

**Committee Reports:**

**Building & Grounds:**

- Mr. Matthews gave an overview of the recommended renovations for the Young Building in compliance with the SCRC Federal grant awarded to R-CCC.
- On a motion by Trustee Pierce and seconded by Trustee Vann the Board approved the request for approval of renovations for the Young Building.

**Finance Committee:**

- Mrs. Moore gave an overview of the December 2024 Finance Report.
- On a motion by Trustee Pugh and seconded by Trustee Harrell, the Board approved the December 2024 Finance Report.

**Board Chair's Report:**

- Chair Gatling reminded the Trustees of their pledged commitments to the R-CCC Foundation. He asked them to submit their 2025 R-CCC Foundation pledge cards to Dr. Williams.
- Chair Gatling stated he will be resigning on June 30<sup>th</sup> after serving on the R-CCC Board for 25 years.
- Chair Gatling stated the next R-CCC Board of Trustees meeting will be held on Tuesday, February 25, 2025.

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**President's Report:**

- Dr. Williams reported that enrollment has increased, with the current FTE at 780.
- Dr. Williams also noted that the grant funding pause implemented by President Trump will impact six TRIO employees—three full-time and three part-time. However, funding is secured for these employees through March 31, with hopes that the pause will be lifted before then.
- Additionally, Dr. Williams announced that the College has received its official letter from the North Carolina Board of Nursing, confirming that the nursing program is no longer under warning status.

**Closed Session:**

- There was no closed session for this meeting.

**Adjournment:**

- On a motion by Trustee Tyler and seconded by Trustee Vann the meeting adjourned at 7:26 p.m.

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**Board Chairman**



**Board Liaison**